

# Fiscal Services Specialist V

Location: Phoenix – Arizona State Capitol

Salary Range: \$33,435 - \$38,000

Date Posted: July 31, 2007

The Office of the State Treasurer, based in Phoenix, is seeking a highly motivated and organized self-starter to provide programmatic support in the areas of Accounting, and Special Projects.

## JOB DESCRIPTION:

Position accounts for non-state revenues and is in the Administrative Services Division.

## KNOWLEDGE:

- Knowledge of the principles, concepts, practices, methods and techniques of governmental accounting.
- Knowledge of generally accepted principles.

## SKILLS:

- Skill in analysis and interpretation of financial data.
- Skill in work techniques required in maintaining accounting records through automated accounting systems.
- Skill in effective supervision techniques and work management.

## ABILITIES:

- Ability to communicate effectively in both written and oral form.
- Ability to maintain a high degree of accuracy and attention to detail.
- Ability to multi task.

Ideal candidate will have experience with USAS and complex revenue distributions.

The State of Arizona provides an excellent comprehensive benefits package, including a top-ranked retirement plan, low-cost health and dental coverage, supplemental policies such as vision and short-term disability, and generous leave programs. Our work environment offers multiple training opportunities and encourages career development. To submit your resume for consideration, please apply [here](#).

POSITION WILL REMAIN OPEN UNTIL FILLED. FIRST REVIEW OF RESUMES BE ON AUG. 13, 2007.